



Office Use Only

GIFT AID DECLARATION

Name of Church

Details of donor:
Title Forename(s)
Surname
Address
..... Postcode

I want the church to treat all donations I have made since

...../...../20.....

and all donations I make from the date of this declaration until I notify you otherwise, as Gift Aid donations.

Signature Date/...../.....

NB Please see notes overleaf

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Notes.

1. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the church reclaims on your donations in the tax year.
2. Please notify the church if you change your name or address while the declaration is still in force.
3. You can cancel the declaration at any time by notifying the church – it will then not apply to donations you make on or after the date of cancellation or such later date as you specify.
4. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the church reclaims, you can cancel your declaration (see note 3).
5. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
6. HMRC requires that all payments made are in a verifiable form i.e. Standing Order, Cheque, Envelopes, or are receipted.