



Office Use Only

# GIFT AID DECLARATION

Name of Church .....

**Details of donor:**

Title ..... Forename(s) .....

Surname .....

Address .....

Postcode .....

I want the church to treat all donations I have made since

...../...../20.....

and all donations I make from the date of this declaration until I notify you otherwise, as Gift Aid donations.

Signature ..... Date ...../...../.....

**NB Please see notes overleaf**



# BANKER'S ORDER

To ..... Bank/Building Society

(Address of Bank/Building Society)

Please pay to ..... Bank of .....  
(Address of Parish's bank)

Sort Code 

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

 for the credit of the account of

Account Number 

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|

the sum of £..... with effect  
(Figures) (Words)

from the ..... day of ..... 20..... and the same amount each week / month / quarter / year until further notice.  
(Delete as appropriate)

The following existing orders are hereby cancelled:

Name of Account to be debited .....

Account Number 

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|

Sort Code 

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

Signed ..... Date .....

Address .....

### Notes.

1. You must pay an amount of income tax and/or capital gains tax equal to the tax that the church reclaims on your donations in the tax year (currently 28p for each £1 you give).
2. Please notify the church if you change your name or address while the declaration is still in force.
3. You can cancel the declaration at any time by notifying the church – it will then not apply to donations you make on or after the date of cancellation or such later date as you specify.
4. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the church reclaims, you can cancel your declaration (see note 3).
5. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
6. The Inland Revenue requires that all payments made are in a verifiable form i.e. Standing Order, Cheque, Envelopes, or are receipted.