

## ***Example thank you letter***

For Gift Aid donors. Please feel free to amend to suit your parish's circumstances.

Dear .....

I am writing on behalf of the Church Council to thank you for all your giving over the past year which has been made under Gift Aid. The amount of your giving on which we claimed tax from HMRC Charities (formerly Inland Revenue) on your behalf is £.....

I am also writing to ask if you could let me know if your taxable status has changed over the past year, or will change during the next, as I would not wish to claim anything to which we were not entitled.

Once again, many thanks for your giving under Gift Aid. The church depends on the giving of members such as you in order to fulfil its ministry in this parish; the tax we received from HMRC is a very welcome benefit.