



Address 1

Address 2

Address 3

Address 4

Date

Dear

Giving in Grace has been an important, challenging and exciting feature of our church life in 2005. The challenge has been to ensure that our church has a solid financial base to enable us to maintain and develop the ministry and mission of our church here in **[community]**. As part of Giving in Grace I wrote to **[over 100]** people who have an interest in and concern for our church. I asked each person or household to review their giving to the church.

I have been greatly encouraged by the response so far. When the Gift Aid is added in we have an additional **£xxx** per week, which is about **£x,xxx** in a full year. So we are well on the way to our target increase of **£x,000**. I am most grateful to everyone who has responded so positively and generously. It is exciting and humbling to feel that our own response is part of something so much bigger.

As you are aware, we need to meet the financial challenge of sustaining and developing our parish ministry here in **[community]**. We have a vibrant ministry within our school, our church organisations and the wider community. We need to ensure that the resources are there to keep this ministry alive [and, where this sentence is appropriate...through the parish share, to support ministry in less fortunate parishes in the Diocese of Liverpool.

I understand from **[name]**, our **[planned giving secretary]** that we have no record of your response form having been returned. I am sure that this is an oversight. These things can easily be mislaid or put off because of work and home commitments. In case it has been misplaced I have taken the liberty of enclosing a replacement brochure and response form and ask you to complete and return the form using the stamp addressed envelope provided as soon as you can. Of course, if this letter has crossed in the post with your response form, please accept my apologies.

Your response, indeed each and every response, is a great encouragement to me and to the Church Council and adds to the momentum of this exciting initiative to develop the life, ministry and mission of our church. Can I thank you for your active support in such an important matter in the life of our Church.

Yours sincerely

Vicar

PS Please do respond, even if at this time you are not able to increase your giving, to show your support to [name of church]!