



Planning Group Agenda

First Planning Group Meeting

- 1 **Opening prayer.**
- 2 **Appoint Chair for meetings.**
- 3 **Bible study using the Theology discussion paper.**
- 4 **An overview of Giving in Grace using the Introduction paper.**
- 5 **Provisional agreement on the dates for the programme.**
A four week period should be provisionally agreed for the Giving in Grace programme six months from now.
- 6 **Key Principle: the Case Statement.**
 - a) Review the *St Vincent's Case Statement* as an illustration.
 - b) Consider together the Case Statement discussion paper.
 - c) Initial short discussion of section 1 covering strengths, weaknesses and future plans for ministry/mission.
 - d) Write down the principle highlights of the discussion.
- 7 **Key Principle: Leadership**
Discuss the Leadership discussion paper.
- 8 **Assign Planning Group roles and responsibilities** (refer to the Planning Group paper).
 - Preaching and teaching coordinator
 - Prayer coordinator
 - Interaction coordinator - visiting, cell groups and house groups
 - Leadership coordinator – normally also group Chair and lead at the PCC
 - Communication coordinator - including database
 - Treasurer - for the programme
 - OthersEach person should explore their section of the Giving in Grace resources in time for the next Planning Group meeting
- 9 **Financial**
The Treasurer (with assistance if needed) agrees to complete the *financial analysis* and draft the Parish Plan (section 2 of the case statement), prior to the next Planning Group meeting.
- 10 **Set dates for future Planning Group meetings.**
Meeting sequence:
 - second and third meetings of the Planning Group
 - dedicated PCC/DCC meeting to review the case statement
 - fourth and fifth meetings of the Planning Group
 - Giving in Grace as a PCC/DCC meeting agenda item, close to programme launch
 - sixth meeting of the Planning Group
 - pre programme meeting of the Planning Group
- 11 **Go through the planning checklist.**
- 12 **Closing prayer**