



Planning Group Agenda

Second Planning Group Meeting

- 1 **Opening prayer.**
- 2 **Case Statement:**
 - a) Review the written draft of the strengths, weaknesses and plans in Section 1.
 - b) Review the *financial analysis* prepared for this meeting and begin to draw out the financial conclusions in Section 3.
 - c) Review and amend the *Parish Plan* prepared for this meeting.
The leadership coordinator takes responsibility for producing the draft case statement for the PCC/DCC.
- 3 **Key Principle: Differentiation**
 - a) Review together the Differentiation discussion paper.
 - b) Using the document *Building the Database* as guidance, agree an outline of the definitions of core, congregation and fringe.
The communication coordinator will prepare a differentiated database to be reviewed at the next meeting.
- 4 **Communication:**

The communication coordinator introduces the elements of written literature:

 - brochure
 - letters
 - response forms
- 5 **Prayer:**

The prayer coordinator introduces a discussion on prayer for the programme, using the document *Why Prayer Matters* and outlines the prayer and liturgical resources available.
- 6 **Go through the planning checklist.**
- 7 **Confirm date, time and venue of next meeting – which should be before the PCC/DCC meeting devoted to Giving in Grace.**
- 8 **Closing prayer**