



Planning Group Agenda

Preparation Checklist

Action	Held Over	Person Responsible	Completed/Confirmed
Fix date for an initial PCC/DCC discussion on Giving in Grace - using the PCC presentation? - using the briefing paper?			
Identify initial membership of the Planning Group.			
Set first meeting date for Planning Group. Access agenda and papers from the Timetable section of web site.			
Give preliminary thought to the allocation of Planning Group roles and responsibilities.			
Is a PCC/DCC agenda item required to approve Planning Group formation?			
Set a date for a PCC/DCC meeting dedicated to Giving in Grace, timed for between the third and fourth Planning Group meetings.			
Begin to pray for the programme. Explore prayer resources in the web site.			

The preparation period will of necessity be different in each church. The guidelines above are just that: guidelines to be considered. No Planning Group should feel that this is a rigid structure that needs to be followed.